



**North Carolina Department of Health and Human Services
Division of Mental Health, Developmental Disabilities and Substance Abuse Services**

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Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Richard J. Visingardi, Ph.D., Director

July 31, 2002

MEMORANDUM

TO: Area Directors

FROM:  Doug Baker, Team Leader
Eastern Region
State Operated Services Section

RE: Submission of Public/Private Partnership Year End Reports for Fiscal Year 2002/03

The purpose of this memorandum is to request the submission of the Public Private Partnership (PPP) year end reports. The year end report requirement was included as a conditions of the FY 02/03 Performance Agreement between the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services and Area MH/DD/SAS Programs as part of the Summary of Significant Federal Funding Requirements, Section IV, Item F.

I have attached a listing of PPP allocations for FY 02/03 for reference as Attachment 1. In addition, a summary report form which includes all required data elements for your report with accompanying instructions has been provided as Attachment 2. You will note that the narrative section is only required for those programs reporting unexpended 02/03 PPP funds. Area Programs that have merged may combine the allocation and expenditure totals and submit one report or submit separate reports under the original area program allocation designations. **Please have your staff complete the attached report form and submit it to Doug Baker at the address listed below no later than Thursday, August 29, 2003.**

Doug Baker, Eastern Region Team Leader
State Operated Services
3006 Mail Service Center
Raleigh, NC 27699-3006

Thank you for your attention to this matter. If you have further questions please call me at (919) 733-3654.

DB

cc: Secretary Carmen Hooker Odom
Lanier Cansler
Jim Bernstein
Rob Lamme
Executive Staff
Bob Duke
Regional Accountants
Carol Duncan Clayton
Patrice Roesler
Fred Waddle
Robin Huffman
Area Program Substance Abuse Coordinators
Area Program Finance Officers

Attachments



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02-03 PUBLIC/PRIVATE PARTNERSHIP ALLOCATION		
AREA PROGRAM		ALLOCATION
Western Region	Totals	1,084,134
Blue Ridge		91,971
Catawba		49,069
Foothills		94,329
Pathways		207,946
Mecklenburg		230,559
New River		55,853
Piedmont		193,315
Rutherford-Polk		33,807
Smoky Mountain		68,341
TREND		58,944
Southeastern Region - Total		701,112
Alamance-Caswell		63,368
The Durham Center		87,509
Centerpoint		159,707
Guilford		160,118
OPC		91,909
Rockingham		36,787
Crossroads		110,594
VGFW		70,422
Southwest Region - Total		251,112
Cumberland		166,135
Davidson		61,042
Johnston		43,042
Lee-Harnett		42,495
Randolph		50,700
Sandhills		72,347
Southeastern Region		156,052
Wake		267,210
Northern Region - Total		544,712
Albermarle		54,489
Duplin-Sampson		54,075
Edgecombe-Nash		58,291
Halifax		23,237
Lenoir		23,248
Neuse		114,214
Onslow		91,696
Pitt		46,772
Roanoke-Chowan		30,039
Southeastern		88,672
Tideland		46,456
Wayne		49,568
Wilson-Greene		38,384
STATE TOTALS		3,442,712

**2002/03-Year End Public Private Partnership Report
Program Reporting_____**

Table A: Service/Expenditures Data

Provider (1)	Service Type (2)	Target Pop. (3)	# of Persons Served	Daily Rate	# of Days of Care	Total Payment Amount
Totals through 06/30/03 (4)						
For State Office Use						

Table B: Physician Service Expenditures

Physician Services Through 06/30/03	Total Payment Amount

Table C: Summary

PPP Allocation for FY 02/03 (1)	
PPP Deallocation(-) or Increase(+) (2)	
Total PPP Funds Available in FY 02/03 (3)	
PPP Expenditures through 06/30/03 (4)	
Unexpended 02\03 PPP Funds (5)	
<i>Projected PPP Expenditures for 01/04(6)</i>	

Table D: Projected 01/02 PPP Expenditure Narrative

No Change (1) Justification for Continuation (2)

(4) Narrative:

Specific Information for Completion of Tables A-D is listed on page 2 of this Attachment.

Table A: Service/Expenditures Data

- (1) Provider is the private agency under contract with the area program and from which bed days are purchased under the PPP. There may be more than one agency under contract.
- (2) Service Types should be listed by Pioneer 24-hour categories i.e. Detox, Inpatient, Group Living High-(residential), Group Living Low-(halfway house), Other (as previously approved)
- (3) Target Population should be identified as adult-ASA or child-CSA
- (4) Totals through 06/30/03 are the total number of persons served, the total number of days of care, and the total amount of PPP expenditures toward purchase of bed days between 07/01/02 through 06/30/03.

Table B: Physician Service Expenditures

Physician Services are those direct services provided by a physician under contract with a private facility which are not included within the daily bed rate for each private provider. The services of radiology, laboratory examinations, urine screens, special tests, nursing or technician functions, or any other ancillary activity such as transportation are not allowable expenditures under the PPP initiative, unless included within the negotiated daily bed rate, and are not to be included under the Physician Services category. This expenditure applies only to those programs who were unable to negotiate the inclusion of the physician direct services fees within the daily bed rate of the facility and who then exercised the allowable option under the PPP policy revision forwarded to Area Directors in the January 18, 1994 Memo from the Chief of the Substance Abuse Services Section.

Table C: Summary

- (1) PPP Allocation FY 02/03 is the amount listed for your area program in column 5 of the attached 02/03 Public Private Partnership Allocation List (Attachment 1)
- (2) PPP Deallocaton(-) or Increase(+) is the amount of 02/03 PPP funds that were deallocated from your program by the Division or the additional amount of 01/02 PPP funds you received by special allocation from the Division. *(This summary item only applies to area programs that had portions of their PPP funds deallocated or area programs that received additional one time PPP funds over and above their initial allocation.)*
- (3) Total PPP Funds Available in FY 02/03 is sum of the PPP Allocation for FY 02/03 [Table C, item (1)] and if applicable the appropriate increase or reduction adjustment to the initial PPP allocation. *(If Summary item #2 does not apply to your area program the amount in this row will be the same as the amount in Summary item #1)*
- (4) PPP Expenditures through 06/30/03 are the total payments for purchased bed days [Table A, Item (4)] and total payments for any additional physician services [Table B] between 07/01/02 through 06/30/03.
- (5) Unexpended 02/03 PPP Funds is the difference between the Total PPP Funds Available in FY 02/03 [Table C, item (3)] and the PPP Expenditures through 06/30/03 [Table C, item (4)].
- (6) Projected PPP Expenditures for FY 02/04 is the anticipated expenditures of PPP for FY 03/04. If there is no anticipated change check the "no change" item above the narrative box in Table D. without further comment. If the amount is in excess of the 02/03 allocation amount, the projected amount should be logically and reasonably based on the rate or trend of expenditures over the last 3 fiscal years with special attention to FY 02/03. **Programs reporting unexpended PPP funds for FY 02/03 need to provide justification for their 03/04 projected expenditures in Table D.**